



FORM CRED 860
Request for Delayed
Submission of a Publication

Be sure to read the full description of the **Delayed Submission** policy on page 5 of the Publication Requirements document; the document is available in the Publications Requirements section of the Information for Registered Trainees web page. **Please note** that there is a DMS document type to be used for submitting your Delayed Submission of Publication Form, in *Begin a New Document for Submission to:* in the DMS it is “**Delayed Submission Article**”

I hereby request permission to use the AVDC delayed publication submission option as part of my Credentials Application. I confirm that:

1. I have read the complete section on Delayed Publication Submission in the AVDC Publications Requirements document.
2. I am aware that, should I fail to submit the article described below prior to the deadline stated below, or if the AVDC Credentials Committee does not approve the article as a two-point CREP article (pre-2014 requirement) or First Article (2014 requirement) as defined in the AVDC Publications Requirements policy, I will not have fulfilled the AVDC credentials application requirements, and as a result, whether or not I have taken and passed the AVDC Diploma examination, I will have to submit a new credentials application (under the rules pertaining to credentials applications in the year in which the new application is submitted), and that some MRCL cases in my original application may no longer be eligible because of the ‘six year’ rule.
3. I accept that I will be required to continue to log cases until I have received confirmation that my credentials application is now completely approved, or until a new credentials application is submitted.
4. If I have already taken and passed the AVDC examination, and have to submit a new credentials application because my delayed submission article is not submitted or approved, I understand that I will not have to re-take the AVDC Diploma examination as long as my new credentials application is approved within three years of my having taken and passed the AVDC Diploma examination.
5. In the event that I cannot submit the article by the deadline below or that it is not approved as a First Article by the Credentials Committee, I understand that I will have the right to appeal the decision using the AVDC Appeal Procedure.

Name of Applicant (will be redacted by Executive Secretary)	
Credentials Application Year and Deadline Date	July 15, 20__
Title and brief description of the project	

Journal to which the Article will be submitted.	
Anticipated date by which the Article will be submitted to AVDC and to the Journal. Must not be later than two years from the credentials application date stated above.	
Signature of the applicant Electronic signature will not be accepted. See footnote. Will be redacted when sent for review.	
Signature and email of the Supervisor, approving this request. (to be uploaded as Supervisor's approval in DMS)	
Credentials Committee chair decision	Delayed Submission Request is Approved or Not Approved (Delete one). If Not Approved , state reasons:

Print and sign this form, then scan and submit it as a file in the DMS **Delayed Submission Article** document type (named *YourLASTNAME, FirstName. Publication Delayed Submission Form, {year}*) or mail it to the AVDC Executive Secretary, 103 E Calderwood Dr, Ste 110, Meridian, ID 83642, USA.